Application for Fulbright Full Grants
Process and Timeline

Campus Deadline: Noon, September 16, 2011
National Deadline: Midnight, October 17, 2011

4-6 months before campus deadline
• Complete intent to apply form (contact nationalawards@cofc.edu to access form)
• Schedule meeting with Dr. Folds-Bennett’s in Office of Nationally Competitive Awards (nationalawards@cofc.edu) to determine eligibility and establish application timeline.
• Research award types and country details at http://us.fulbrightonline.org/home.html
• Scan Fulbright website for the wealth of information about the scholarship and the application process.
• Initiate contact with potential mentors/supervisors in country of interest.
• Contact the Fulbright Commission office in country of interest if you have specific questions about expectations for Fulbright candidates in that particular country.
• Register in the Fulbright system as an applicant (this does not obligate you – it just gives you access to the application once it’s posted as well as emails/updates). NOTE: Do NOT include the names and email addresses of individuals who will write letters of recommendation or language evaluations.
• Secure a passport.

3-4 months before campus deadline
• Make final decision about country to which you will apply.
• Begin regular communication with intended mentor/supervisor in country of interest to shape study and/or research plan.
• Order all transcripts (CofC, plus any other institutions for which college credit has been received) and have them sent to Dr. Folds-Bennett in Office of Nationally Competitive Awards, 10 Green Way, College of Charleston, 29424
• You will need 3 letters of recommendation. Decide whom you will ask to write letters of recommendation and submit these names and email addresses to Dr. Folds-Bennett.
• Determine whether a language evaluation is required and decide who will perform the evaluation.
• Write first drafts of personal statement and outline of study/research statement – schedule meeting with Dr. Folds-Bennett to review first drafts.

3 months before campus deadline
• Ask those whom you have selected to write letters of recommendation and to perform your language evaluation if they are actually willing to write the letters/evaluation. NOTE: Do NOT include the names and email addresses of individuals who will write letters of recommendation or language evaluations in the Fulbright system. Confirm with Dr. Folds-Bennett that these individuals have agreed to write letters.
• Edit essays -- schedule meeting with Dr. Folds-Bennett to review revised essays.
• Share research essay with CofC mentor in your major and with Fulbright mentor.
• Request letter of affiliation from intended Fulbright mentor.
• Begin online application. NOTE: Do NOT include the names and email addresses of individuals who will write letters of recommendation or language evaluations.

2 months before campus deadline
• Complete online application. NOTE: Do NOT include the names and email addresses of individuals who will write letters of recommendation or language evaluations.
• Verify that letter of affiliation will be submitted.
• Edit essays based on feedback from Dr. Folds-Bennett and research mentors – schedule meeting with Dr. Folds-Bennett to review progress.
• Complete language evaluation and have draft sent to Dr. Folds-Bennett.

1 month before campus deadline
• Have initial meeting with Fulbright campus selection committee.
• Plan to have 4-5 consultations during this month on essay revision.
• Verify that letters of recommendation, language evaluation, and letter of affiliation have been received by Dr. Folds-Bennett.
• Submit online application at beginning of month for Dr. Folds-Bennett’s review. NOTE: Do NOT include the names and email addresses of individuals who will write letters of recommendation or language evaluations.

September 16, 2011
• Submit completed application ONLINE to Dr. Folds-Bennett by noon. NOTE: Do NOT include the names and email addresses of individuals who will write letters of recommendation or language evaluations.

September 16-October 17, 2011
• Complete campus interview.
• Revise application according to feedback from campus selection committee.
• Submit names and email addresses of letter of recommendation writers through online Fulbright system upon instruction from Dr. Folds-Bennett.
• Submit final online application by no later than October 12 at noon.